Pacific Clean Energy Partners
and
Solomon Clean Energy Partners

Request for Proposals:

Photovoltaic Generation Installation in Honiara, Solomon Islands

May 7, 2024

PROPOSALS DUE: July 9, 2025

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Introduction

Pacific Clean Energy Partners/Solomon Clean Energy Partners (PCEP/SCEP) is inviting qualified solar energy Installers/Contractors (Respondents) to respond to this Request for Proposals (RFP) to design, procure and construct an approximately 5 MW ground-mount solar photovoltaic (PV) generation system-in Honiara, Solomon Islands. All power produced by the on-site system will be exported to the grid. PCEP/SCEP intends to finance the purchase of the PV system. The goal is that the systems to be developed under this RFP will be fully operational by calendar year 2027.

Respondents must submit proposals that fully comply with the requirements set forth in this RFP.

All communications regarding this RFP and proposals from bidders shall be to:

Rob Pratt rob.pratt@pcepartners.com

Ian McGrory ian.mcgrory@pcepartners.com

Grace Kikiribatu grace.kikiribatu@pcepartners.com

Project Details

Site description

The proposed Project location, described below and in attachments to this solicitation, is the fields directly south of the Lungga Power Station. The field consists mostly of flat land with palm tree farms. Both fields are prone to flooding during the rainy season and will require civil engineering to allow for drainage. Additionally the road to the site floods approximately 10-15 days per year during the rainy season (December-March). Bids should account for clearing palm trees on the site, ensuring drainage for the project, and 10-15 days per year in which the site will be inaccessible. Based on this schematic, we estimate that the land for this project will be able to accommodate 5 MWac.

Please refer to Exhibit 1 below as a reference schematic for understanding the elements of the site. This RFP is for purposes of installing a ground-mount solar project on the land depicted in Exhibit 1. Note that while the schematic depicts 5.12 MWac of solar panels, actual requested capacity is only 5 MWac. Images of the project location are also provided in Exhibit 2 and Exhibit 3. The Project may be built on any area inside the border in Exhibit 1, but not outside. The preference is to have the panels built in the northern side, where the trees are shown. Please note that this information is derived from analyses performed for PCEP/SCEP's benefit only and is provided to prospective respondents to the RFP for informational purposes only.

Exhibit 1

Project Schematic

Exhibit 2

Detailed Project Location

Exhibit 3

Project Location

Zoning and permits.

PCEP/SCEP to assist Installer/Contractor on required Zoning and Permits. However, Installer/Contractor shall be solely responsible for obtaining all necessary permits and approvals.

Electrical interconnections

Electricity generated by photovoltaic arrays will interconnect at the Lungga Power Station, which is a complex located 150 meters north of the northern tip of the project. The Installer/Contractor will be responsible for all monitoring, protection and control circuitry required to make the system operational. The installer and contractor will also liaise with Solomon Power to ensure interconnection is conducted according to standard requirement.

Security

Installer/contractor will be responsible for security of the Project during construction. PCEP/SCEP will be responsible for security of the Project during operation. Construction costs for Security equipment should be included in the proposals.

On-site storage during construction

Landowner will designate an area adjacent to the construction site for storage of construction materials during the period of construction.

Post-construction site restoration

The Installer/Contractor shall return all areas adjacent to the project area disturbed by construction to their original state.

Operation and maintenance

Respondent will describe how the equipment they install will enable PCEP/SCEP to operate and maintain the equipment.

Solicitation and Proposal Process

Schedule anticipated:

RFP issued	May 7, 2025
Optional bidder zoom calls	To be arranged through PCEP/SCEP
Optional Site Visit	To be arranged through PCEP/SCEP
Optional questions due by email	June 1, 2025
Answers to questions and addenda issued	June 21, 2025
Proposals due no later than	July 9, 2025
Anticipated selection of successful respondent	August 1, 2025
Anticipated contract execution	September 1, 2025

Questions regarding this Request for Proposals

All questions and inquiries concerning this RFP must be submitted via email to Rob Pratt, Ian McGrory, and Grace Kikiribatu at the email addresses above no later than close of business on June 1, 2025. Inquiries will not be answered individually but through one or more addenda to the bidding parties addressing written questions. The addenda will be distributed via email to all primary contacts put forth by the bidders. It is the responsibility of the prospective Respondent to contact Rob Pratt, Ian McGrory, and Grace Kikiribatu prior to the RFP submittal deadline to ensure that valid email addresses have been provided and all addenda were received. PCEP/SCEP will not be responsible for a Respondent's failure for any reason to receive addenda or other materials provided as described herein.

PCEP/SCEP reserves the right to amend this RFP based on questions and issues raised prior to June 21st, 2025.

Form of response

A Form of Response, provided at Attachment A, must be completed, and submitted by the Respondent with the proposal. Proposals must contain the name and proper address of the Respondent and be signed by a person authorized to bind the Respondent, together with his/her official title. Except as otherwise provided in this RFP, responses that are incomplete or contain any omissions, erasures, alterations, additions, or irregularities of any kind may be rejected at PCEP's/SCEP's discretion.

Proposal submission

Proposals shall be submitted via email to:

Rob Pratt	rob.pratt@pcepartners.com
Ian McGrory	ian.mcgrory@pcepartners.com
Grace Kikiribatu	grace.kikiribatu@pcepartners.com

RFP responses are due no later than the close of business on July 9, 2025. Proposals received after this time may not be considered.

Additional submission details

1. Any deviation from the requirements of this RFP must be noted in writing and attached as a part of the response. The Respondent shall indicate the item or part(s) of the RFP relevant to the deviation and indicate how the response deviates from the requirements.

2. PCEP/SCEP will not reimburse Respondents for any costs incurred in preparing proposals to this RFP, including site visits or preliminary engineering analyses.

3. Submission of a response shall be conclusive evidence that the Respondent is familiar with all the conditions of this procurement. Failure of the Respondent to completely investigate the premises and/or to be thoroughly familiar with the conditions of this procurement (including plans, specifications and all addenda) or to notify PCEP/SCEP of omissions etc. as stated above shall in no way relieve the Respondent from any obligation with respect to its response.

4. Upon finding any omissions, inconsistency, ambiguity, or discrepancy in this RFP, the Respondent shall notify PCEP/SCEP in writing via email to the above parties so that any necessary addenda may be issued.

5. Provision of an agreed energy model, recommended PVSyst version 7 or later. Recommended loss parameters are provided below, but bidder may use other parameters if written justification is provided with response.
    (a) Meteorological data: PVSyst Meteonorm
    (b) Ohmic Loss: maximum of 3% DC losses and 1% AC losses
    (c) Soiling Losses: 1.5%
    (d) Auxiliary losses: To be recommended by contractor
    (e) Near Shadings as per site layouts for practical shading losses. There will not be significant shading at the project area. Site layout to be modelled in PVSyst.
    (f) Inverter Parameters Supplier .OND files
    (g) PV Module Parameters Supplier .PAN file

Evaluation of responses

It is the responsibility of each Respondent to provide information, evidence or exhibits that clearly demonstrate the Respondent's ability to satisfactorily meet all project requirements listed. PCEP/SCEP reserves the right to request or obtain additional information about any and all responses received, as PCEP/SCEP deems appropriate.

PCEP/SCEP anticipates interviewing the top-ranked Respondents.

Selection and contract negotiation

Following final selection of a proposal, PCEP/SCEP will confer with the preferred Respondent to finalize and confirm the details of the offer, the proposed strategy, and other project details. If there is a positive outcome to these discussions, PCEP/SCEP will attempt to negotiate an Agreement with the selected Respondent. If acceptable contract terms cannot be reached expeditiously, PCEP/SCEP may initiate negotiations with the second-ranked Respondent.

Scope of Work

Key elements of the scope of work include:

1. **Project design, procurement, construction, and commissioning.** The selected Respondent shall be solely responsible for designing the Project, and obtaining all necessary permits and approvals (e.g., building permits, interconnection), at no additional cost agreed to in the final contract. The selected company will be responsible, directly or via approved subcontractor(s), for timely procurement of all necessary components, installation and construction labor, and commissioning the completed Project to the satisfaction of Solomon Power and relevant authorities.
2. **Contracting.** PCEP/SCEP intends to enter into a Direct Purchase Agreement ("Contract"), for the installation of the Project on the Premises.
3. **Compliance with government requirements and regulations.** The selected company will be responsible for complying with all requirements and regulations governing the use of the Premises and the installation and operation of the Project.
4. **Corrosion.** The Solomon Islands experience maritime wind action which carries salt laden air from the ocean across the islands. Salt deposition by the wind onto electrical infrastructure exacerbates corrosive activity. All equipment specified by the Contractor shall be suitably rated to ensure reliable operation for the design life under the influence of the wind-borne salt. It is recommended that a corrosion rating of C5 shall be used in the design.
5. **Compliance Standards.** The Contractor is responsible for designing and specifying the Work in compliance with all the latest applicable laws and standards. Solomon Islands adopt Australian (AS), Australian / New Zealand Standards (AS/NZS) or NZS (in this order of precedence). These standards will take precedence and where there is no existing AS, AS/NZS or NZS Standard, the Works shall comply with the relevant ISO, IEC, or internationally recognized standards.
6. **Design Wind Speed**. The ultimate limit state regional wind speed shall be 56 m/s. The terrain category shall be 1.5 due to close proximity to the sea.

Exhibit 4 provides a list of the potentially applicable primary standard references for this RFP.

Exhibit 4

Primary Standards

Standard/Regulation	Description
	The standard requirements of Regulatory jurisdiction over the works
AS/NZS 1100	Technical Drawings - Part 101: General Principles
AS/NZS 1102	Graphical symbols for electro-technical documentation
AS/NZS 1170.2	Structure design actions - Wind actions
AS/NZS 1170.4	Structure design actions - Part 4: Earthquake actions in Australia
AS/NZS 1319	Safety signs for the occupational environment
AS/NZS 1345	Identification of contents of pipes, conduits and ducts
AS/NZS 1768	Lightning protection
AS 1931 Part 1	High voltage - Test techniques - General definition and test requirements
AS/NZS 2053	Conduits and fittings for electrical installation
AS 2648.1	Underground marking tape - Non detectable tape
AS/NZS 3000	Electrical installations - Electrical Wiring Rules
AS/NZS 3008	Electrical installations - Selection of Cables
AS/NZS 3100	Approved and Test Specification - General Requirements for Electrical Equipment
AS 4777	(Part 1and 2) Grid connection of energy system via inverter
AS/NZS 5033-2021	Installation of photovoltaic (PV) arrays
AS/NZS 7000 - 2010	Overhead line design - detailed procedure (under revision AS/NZS 7000: 2015)
AS 60529	Degrees of protection provided by enclosures
AS/NZS 6100. 3.4	Electromagnetic compatibility (EMC) Part 3.4: Limits - Limitation of emission of harmonic currents in low- voltage power supply systems with rated
AS/NZS CISPR 14.1	Electromagnetic compatibility - requirements for household appliances, electrical tools and similar apparatus
IEC 61215	Crystalline silicon terrestrial photovoltaic (PV) modules - Design qualification and type
IEC 61701 -2011	Salt mist corrosion testing of photovoltaics (PV) modules
IEC 61730	Photovoltaic (PV) module safety qualification - Part 2: Requirements for testing
IEC 61853-1	Photovoltaic (PV) Module Performance Testing and Energy Rating.
IEC 62716	Ammonia corrosion testing of photovoltaic (PV) modules.
IEC 61804	System voltage durability test for e-Si modules
IEC 6008-6-2000	Standard for the Safety of Lithium batteries
IEC 61427	Secondary cells and batteries for photovoltaic energy systems (PVES)-General requirements and methods of test
EN 50272-2	Safety requirements for secondary batteries and battery installations- stationary
EN 50521	Connectors for photovoltaic systems - safety requirements and tests.

7. **Additional Standards**. The following standards shall be adhered to when applicable:

   - IEC 60068-2-68:1994 – Environmental testing (Test L: Dust and Sand)
   - IEC 61701:2011 – Salt mist corrosion testing of photovoltaic (PV) modules.
   - IEC 62759 Photovoltaic (PV) modules - Transportation testing - Part 1: Transportation and shipping of module package units or ISTA 3E;
   - IEC TS 62782:2016 - Photovoltaic (PV) modules – Cyclic (dynamic) mechanical load testing
   - IEC TS 62804-1:2015 Test methods for the detection of Potential Induced Degradation.
   - IEC 62892:2019 - Extended thermal cycling of PV Modules

8. **Technical Design**. The selected contractor shall use materials and equipment with an established reputation and track record from Tier 1 suppliers that will provide the end-user with an asset that will provide reliable service for its envisaged life. When the installation has been completed the selected contractor shall carry out all site acceptances testing to confirm system is performing as expected.

9. **Scope of Work Specifics**. The scope of work shall include but not be limited to the following:

- Supply and installation of new standalone Solar PV ground-mounted system including:
  - Provision of new AC and DC switchgear
  - Provision of Control and SCADA interface data logging and monitoring system. Remote monitoring capability is requested.
- Civil Engineering to allow for proper drainage of the project area.
- Supply and installation of inverter mountings.
- Supply and installation of new switchboards and load centers.
- Supply and installation of new AC, DC, control and communications cabling.
- All system lightning and surge protection as required.
- All system earthing and equipotential bonding as required.
- Supply and install all cable management equipment, supports, trays, ladder and conduit etc. including trenching, ducting and catenary wires.
- Provision of data and communications network cabling for interface of new data logging, control and monitoring systems into existing networks as well as provision of a new dedicated internet connection.
- Supply, installation and testing of communications cabling, outlets, frames etc.
- Label all circuits and provide a complete updated circuit schedule for the entire new and existing electrical distribution system.
- Co-ordination, as necessary, with the Electrical Supply and Distribution Authority for provision and approval of services to the site.
- Co-ordination and liaison with the PCEP/SCEP Representative and Owner's Engineer at the outset and throughout the entirety of the project.
- Design and construction of all interconnection equipment. Electricity generated by photovoltaic arrays will interconnect to the Lungga Power Station. The Installer/Contractor will be responsible for all monitoring, protection and control circuitry required to make the system operational. The installer and contractor will also liaise with Solomon Power to ensure interconnection is conducted according to standard requirement.
- Submission of a full set of system design drawings and associated design documentation for review and approval prior to any equipment procurement or commencing works on site. Allow 2 weeks for client review and approval process.

- Submission of a project program including witness and hold points for review and approval prior to commencing works onsite.
- Submission of a testing and commissioning plan for review and approval prior to commencing works onsite.
- Submission of shop drawings, equipment datasheets and vendor data for review and approval prior to the commencement of works onsite.
- Submission of Operations and Maintenance Manuals for review and approval prior to practical completion.
- Submission of As-Built Drawings and other construction for approval and verification prior to practical completion.
- Provide a 12-month Defects Liability Period for the works from the date that Practicalm Completion is awarded.
- Provide training and capacity building of local staff in the operation, maintenance and safety of the system.
- Supply of all required spares expected for the first 5 years of system operation. Quantities of spares recommended to be included in the RFP:
    - 10% of total installed quantity of inverters/fans (minimum 1)
    - 1% of total installed quantity of solar panels
    - 1% of total installed quantity of module earthing shims
    - 1% of total installed quantity of PV module clamp
    - 5% of solar connectors
- Supply of a full set of tools required for the maintenance and operation of the system.
- Ensure retail feed for jump-starting of inverters.

Contracting Requirements

PCEP/SCEP is willing to make use of the selected company's form of contract, with modifications as agreed to by the Parties. Respondent's proposal must demonstrate the Respondent's willingness and ability to comply with the Proposal Requirements and the following mandatory contract requirements:

1. **Full Wrap.** The financing parties of this project require it to be fully wrapped. The project cost at the time of execution of this agreement will be the final cost paid to the EPC contractor. In the event of cost overruns, the EPC contractor will be responsible for these overruns. Please ensure this is factored into the bid.
2. **Surety Bond.** The selected company shall provide a payment bond/performance bond each from a surety company licensed to do business in the Solomon Islands and which is satisfactory to PCEP/SCEP. Bond shall be in an amount equal to 100 percent of the cost to construct the Project. A Retention Fund of equal amount may be used in place of a bond. **Please ensure that the cost of a bond covering the full cost of the project is included in your bid.**
3. **Insurance.** It is preferred that the contractor procures:

    i. Commercial general liability insurance limits not less than $500,000 (all figures in USD) per occurrence, $500,000 per occurrence for personal injury liability, $1,000,000 general aggregate. Commercial general liability insurance shall also include broad form property damage liability and broad form contractual liability.
    ii. Professional liability insurance covering errors and omissions $1,000,000 aggregate limit.
    iii. Worker's Compensation coverage/Umbrella coverage in accordance with the statutory requirements applicable in the contractor's country.

iv. Insurance that would provide coverage for additional environmental costs to project.

3. **Assignment.** Except to the extent contemplated in the response and permitted in the contract, the contract will prohibit assignment or delegation of duties or obligations without PCEP/SCEP's express prior approval.
4. **Indemnification.** The contract will require that the selected company hold harmless and indemnify PCEP/SCEP and its officers, agents and employees against all liabilities, losses, damages, claims, demands, actions and suits (including all attorneys' fees and costs) brought against any of them arising from the acts and/or omissions of the selected company, its employees, agents, subcontractors, and any person for whom contract is responsible. This indemnification obligation will be in addition to any other rights and remedies available to PCEP/SCEP.
5. **Compliance with Laws.** The contract will require compliance with all laws, ordinances, rules and/or regulations, in the Solomon Islands.
6. **Compliance with Supply Chain Requirements.** It is anticipated that the project will be financed by Asian Development Bank. As such, ***bid submissions must be able to comply with ADB's supply chain requirements, especially that upstream suppliers do not involve child or forced labor.***
7. **Anti-Bribery, Anti-Money Laundering, Sanctions.** The selected company shall ensure that its directors, officers, and employees and/or any third party engaged by it (including subcontractors, agents or any other third parties) shall:
   - not offer, authorize, give or promise, demand, solicit, accept, agree to accept, directly or indirectly, any undue monetary or other advantage of any kind, to or from a person, in order to obtain and/or retain a business or other improper advantage and shall not directly or indirectly (via a third party) engage in bribery or corruption; and
   - adhere to all applicable national and international laws, statutes, regulations and generally accepted principles relating to anti-corruption or anti-bribery.
   - conduct its operations in compliance with applicable financial recordkeeping and reporting requirements and applicable money laundering laws and regulations.

8. **Governing Law, Venue.** All contracts entered into by PCEP/SCEP and the selected company shall be governed by the Laws of the Solomon Islands. Disputes shall be resolved through an arbitration proceeding in the Solomon Islands under its Arbitration Act procedures.

Proposal Requirements

The Respondent's proposal shall include the following elements:

Transmittal letter

The proposal shall include a transmittal letter signed by a party authorized to make a formal bid on behalf of the Respondent. The letter shall include a brief overview of the Respondent's proposal. Transmittal letters should also acknowledge receipt of any Addenda associated with the project. By submitting a proposal, a Respondent shall be declaring that it has examined the RFP and any addenda thereto and has fully understood the same.

Sample contract and affirmation of compliance with contract requirements.

We request that the Respondent includes a form contract that it expects to use as the basis for negotiation of Project terms and conditions with PCEP/SCEP. Also, the response must demonstrate the Respondent's willingness and ability to comply with the mandatory contract requirements described in the Section entitled Contracting Requirements

Project description

Approach

Discuss the Respondent's proposed approach to developing the site, identifying any issues the Respondent expects to need to address while describing how the Respondent will work with PCEP/SCEP during the development period.

List any support or involvement in project development that the Respondent expects from PCEP/SCEP, including, but not limited to, inspections, permitting, water for construction, or assistance with construction.

Project development, construction, commissioning

1. Describe protocols related to management of critical path schedule to ensure timely completion, including willingness to post liquidated damages for delays and performance shortfalls. Discuss Respondent's project management protocols to ensure schedule adherence.

2. Describe reporting and client liaison protocols to be employed throughout the construction process.

3. Discuss the approach Respondent will take in selecting and managing equipment suppliers and subcontractors.

4. For any design work conducted by third-party experts, please identify whether Respondent or others will take the engineering risk, including stamping engineering submittals**. Please note that all stamps need to be Solomon Islands stamps**.

5. Discuss Respondent's planned approach to commissioning the Project. Please provide a copy of a commissioning plan previously executed.

6. Please provide an estimated timeline for project development and construction that addresses the following milestones and any others the Respondent feels are relevant to the project, with dates for their completion.

7. Please confirm that as-built documentation for the installation (CAD, PDF and hard copy) will be provided to PCEP/SCEP upon completion of the project.

Milestone	Milestone Date (to be provided by Respondent)
Completion of Project Design	
Permitting	
Secure Project Equipment and Assets	
Commencement of Construction	
Substantial Completion (of Construction)	
Interconnection	
Full commissioning	
Commercial Operation	
Final Completion	

Technical description and design of proposed Project

The proposal shall describe the following:

Project Components:

- Describe size and type of Project, operational sequences, civil engineering, connection with the substation, installation requirements, regulatory parameters which may impact the Project (or which, if changed, could impact the Project), follow-up services, and other pertinent information.
- Provide a list and description of proposed equipment and materials that will meet all environmental and code requirements. Describe modules, inverters, and mounting system and include brand, model numbers, warranties, and related information where available. Specification sheets for any proposed technologies are encouraged.
- Solar panels and grid connect string inverters shall be from Tier 1 OEMs.
- Equipment origin to follow Asian Development Bank procurement guidelines.
- Construction of proper security equipment to be included in bid.
- Describe any anticipated power interruptions necessary to complete the installation (number and anticipated duration).

Design:

Include Preliminary Drawings for the proposed installation that include (at a minimum):

- Project size (in kW DC and kW AC)
- Contractor to provide PV Syst/Homer simulation showing the expected energy generation in year 1.
- Layout and location of modules (including orientation, elevation above ground, tilt)
- Location of inverters and other devices.
- Location(s) of any/all underground wiring.
- Provide an electrical one-line diagram for each proposed Project segment, including total inverter size (in kW AC), revenue meter, and other interconnection details.
- Provide any other site-specific design information that will aid in overall evaluation.

- Typical As-Built documents: Successful bidder will need to provide a complete as-built documentation for the installation (CAD, PDF and hard copy).

Power production, with measurement and verification methodology

- Respondent's proposal shall enumerate the estimated expected annual energy electricity output and anticipated annual Project degradation factors for each contract year (in kWh per year).

- Proposal shall also include estimated electricity output in kWh for each month of the year that takes into account typical insolation and weather variables.

- Respondent's proposal shall describe the proposed methodology for measurement and verification of electricity production by the Project. PCEP/SCEP is interested in performance monitoring via a data acquisition system (DAS). Please provide a detailed description of proposed DAS system and the end-user interface being offered. A weather station with cloud reporting is recommended as the minimum way to fulfill this requirement. However, installer is free to define what control strategy they would install.

Warranties

Describe any warranties being offered for the Project, including full Project coverage and/or warranties associated with individual components.

Post-construction site restoration

Describe the plan, process, and timeline for post-construction site restoration.

Qualifications

Company profile

1. Form of legal entity and year entity was established.
2. Year founded, number of continuous years in business, and whether it is private or publicly held.
3. Describe any changes in ownership status over the past ten (10) years.
4. Other entity names, if any.
5. Ultimate parent company, if applicable.
6. Financial statements
7. Evidence of bond capability from a surety company licensed to do business in the Solomon Islands.
8. Description of any ongoing or previous litigation your firm has been involved in and a statement that the Respondent is not debarred, suspended or otherwise prohibited from practice by any governmental agency.

Licenses held

1. Relevant construction licenses held, including classification and number.
2. Relevant professional licenses or certifications held by firm members.

Discussion of general performance capabilities

1. Describe the Respondent's general performance capabilities and explain how these capabilities will benefit PCEP/SCEP.
2. Provide the number of years Respondent has been engaged in providing renewable energy installation/integration services.
3. Provide the number of full-time personnel located in the local or branch office to be used for the Project and the site address of that local or branch office.

Solar PV project experience

1. List no more than 5 of Respondent's commercial PV projects, including for each: location, property owner, property control mechanism with term, project owner, size (in kW DC), status, contract term, construction begin date, and operations begin date. Identify projects that involve facilities similar in type, and projects similar in size or scope to the proposed project. This information should be provided in a table format. Respondent will have the opportunity to provide more detailed information on three projects in the "References" section below.
2. Describe Respondent's capability to design, install, operate and maintain PV power generation projects the Project's size range.
3. List the total capacity (in kW DC) of operational solar electric installations completed by Respondent to date, indicating how much of this capacity is ground-mounted.
4. List of previously installed/bid module technologies including manufacturer, module rating and technology type. If your company has any proprietary and/or exclusive corporate affiliation to any materials, equipment, or manufacturers related to the Project, please state those relationships.
5. List renewable energy suppliers that Respondent has worked with and describe the relationship with the supplier.

Project team

1. Identify Respondent's Team Leader for the proposal and Project, with full contact information.
2. Provide relevant experience of individuals who Respondent anticipates will be managing the Project.
3. Identify each business entity, person, and firm to be involved in the Project, with their role (e.g. design, installation, permitting, equipment supply by component, operations and maintenance). Discuss the level of technical/economic expertise of proposed staff. For each Project team member, please list other current projects and their status.
4. Provide an organizational chart for the Respondent's Project team.
5. Include resumes of personnel to be directly involved with the development of the Project.
6. Provide evidence of Professional Engineer (P.E.), and Master Electrician capabilities available.
7. Preference will be given to bids that include substantial involvement of local Solomon Islands labor.

Insurance carried

1. Please provide evidence of the insurance limits held by Respondent, including but not limited to:
    - Commercial General Liability Limits (per occurrence and aggregate),

- Professional Liability Limits (aggregate),
- Workers' Compensation Insurance,
- Any Umbrella/Other Coverage,
- Additional Coverage the Contractor will be procuring for this project where the cost is included in the bid price.

2. Insurance company rating.

Safety record

Worker injuries or deaths over the past 5 years.

Additional information (optional)

Information that Respondent would like PCEP/SCEP to take into consider during the selection process.

Price proposal

Price Proposals should include the following information:

Total Project Installation Cost including:

- Duty & tax related charges that will be applicable for the Solomon Islands
- Contingency (if any)

References

List up to 3 completed and currently operating commercial PV projects greater than 500 kW DC that Respondent installed and commissioned within the past five years (i.e. projects not in development). For each, please provide the following information:

- Project Size (kW DC)
- Host Customer's and/or Owner's name with contact person's name, email, address, phone number
- Location
- Date Completed
- Indicate if the installation was for multiple sites
- Any other installation-specific information that may be relevant

Proposal Package Requirements

A complete proposal submission will include all of the following:

1. Form of response (Attachment A, below)
2. Transmittal letter
3. Sample contract
4. Narrative of project approach with information requested in project description section
5. Project timeline
6. Technical description and design of the proposed project, with a CADD drawing
7. Warranties
8. Qualifications of the Respondent team
9. Evidence of insurance carried
10. Safety record
11. Additional information Respondent would like PCEP/SCEP to consider during the selection process
12. Price proposal with completed Price Proposal Form (Attachment B)
13. References

ATTACHMENTS

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ATTACHMENT A

Form of Response

Point of Contact: _____

Name of Prime: _____

Address: _____

City: _____

Phone: _____ Fax: _____ E-mail _____

Tax id#: _____

Organizational structure: Corporation: _____ Partnership: _____ Joint venture: _____

Individual/Proprietorship: _____ Other: _____

Ownership: Public stock: _____ Privately owned: _____ Non-profit: _____

The undersigned has read the Request for Proposal (RFP) and has carefully examined all specifications/evaluation criteria therein. The undersigned certifies that he/she has been given the opportunity to visit the Premises and that there are no known obstacles to prevent the execution of an agreement with _____.

Furthermore, I hereby certify, under penalties of perjury, that this response has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

The undersigned acknowledges that _____ may reject all proposals, or waive portions of the RFP for all proposals, if it deems it in its best interests.

Signature _____ Date _____

Name (print) _____

Title _____

If applicable, fill in the following:

I acknowledge receipt of Addendum No(s). _____, Dated _____.

ATTACHMENT B

Price Proposal Information

Respondent shall submit the below Price Proposal Information as part of the RFP submission.

Respondent must address the following and fill out the below table in full.

Total Project Installation Cost _____

Project Contingency (if any) _____