

SUSTAINABLE ENERGY ASSOCIATION OF KIRIBATI

ARTICLE I: NAME

CHAPTER 1.1. The name of the association shall be called the Sustainable Energy Association of Kiribati (SEAK).

ARTICLE II: OFFICE

CHAPTER 2.1. The principal office of the association can be anywhere within the Republic of Kiribati.

CHAPTER 2.2. The executive committee has the power to rent any office and recruit staff for the smooth running of the association.

ARTICLE III: ORGANISATION

CHAPTER 3.1. The organization shall be a non-profitable organization, an established and operated exclusively for upholding Kiribati obligations towards the Paris Agreement and the Just Transition to a Fossil Fuel Free Pacific.

ARTICLE IV: PURPOSE

The primary purpose and objective of the Association shall be to maximize benefits to its members by supporting to accelerate Kiribati's progress towards its national Energy and The Green House Gas Emission targets with the highest level of professionalism and integrity.

CHAPTER 4: 1 The Association shall therefore promote a Private Sector-Led Transition to Renewable Energy and Energy efficiency in Kiribati.

CHAPTER 4:2 Establish a strong network among its members and foster close relationships with similar Sustainable Energy Associations from Pacific Island Region, and International Development Partners and Organizations.

CHAPTER 4:3 Promote and maintain the highest standards of products and professionalism in its delivery service by its members.

CHAPTER 4: 4 Represent the collective interests of the Sustainable Energy Association of Kiribati (SEAK) and act as a focal agent to Governments locally and overseas stakeholders.

CHAPTER 4:4. Conduct researches on any matter relating to the industry and make policy recommendations to responsible authority.

KIRIBATI SUSTAINABLE ENERGY CONSTITUTION

CHAPTER 4:5 Provide Training and Education opportunity and conduct up-skilling programs on Sustainable Energy to its members with the help and assistance from Local Agencies, Development Partners and Donors.

CHAPTER 4.6 Provide united voice to government and policy makers on policies, regulations developments, relating to the work of the Association- SEAK.

ARTICLE V: MEMBERS

CHAPTER 5: Members shall be limited to those who have been allowed by the current authority PUB (Public Utilities Board) under Class A license and Class B license But only. Those electrical contractors attending workshop conducted by Pecree for SPC and founding members provided they pay contribution for the creation and startup of the Association.

CHAPTER 5:2. Any other members aged to 30 years old shall be a natural person and are those who have applied to join the association and whose application has been accepted by the executive committee and have complied by the rules listed on the application form for membership.

CHAPTER 5.3. New Licensed Electrical or Solar Installer must automatically become a member of the Association once their Licenses are granted. New member under this chapter shall pay for member subscription fees.

CHAPTER 5:4. Any members may be suspended or terminated on reasonable grounds from the association if he/she be detrimental and not abiding with the objects of the association.

CHAPTER 5:5. Any members not satisfied by the decision of the board shall make application letter to the board outlining his/her complaints and the board shall have the final say

ARTICLE VI: AMENDMENTS OF CONSTITUTION (RULES)

CHAPTER 6.1. This constitution may be amended or repealed by resolution of the General meeting based on the decision not less than two thirds of eligible members who have voted.

CHAPTER 6:2. Proposed amendment must be communicated to the eligible members at least 30 days before the Annual General Meeting or a meeting especially called for that purpose.

CHAPTER 6:3. Eligible members are those who owed no outstanding fees and admission to the association.

ARTICLE VII: NOMINATION OF EXECUTIVE/ BOARD MEMBERS

CHAPTER 7:1. Subject to any other provisions of this article, the SEAK shall be governed by a board of Directors hereafter may be referred to as the Board.

CHAPTER 7:2. The Board shall convene its first Annual General Meeting for the sole purpose of appointing and electing of Executive Committee comprising the following;

Board of director as follow.

- 1) The president : Interim president Teiraoi Tetabea
- 2) The vice president : Claude Marere
- 3) The secretary : Rouatu Tekire
- 4) The treasurer : Reeree Taubwerei
- 5) Tamo. Maata
- 6) Tamo. Toromon
- 7) Buibui. Tiweri
- 8) Iotebwa. Bio
- 9) Henry. Kaake

ARTICLE VIII: POWERS AND DUTIES

Chapter 8:1 The affairs of the association shall be managed and controlled by the Executive Committee .The Executive Committee may exercise all such powers as are within the objects of the association and are not by the Act or by these rules required to be done by the association in general meeting

Chapter 8: 2 The president of the Association must manage or supervise the management and the activities and internal affairs of the Association By doing so he must exercise the powers and Function of the chairperson with all honesty care diligence and the best interest of the Association

Chapter 8:3. The vice President of the board shall be responsible to any powers of the president when absent for more than 20 days, or

Chapter 8:4 The secretary must issue notices and keep minutes of meetings of the Association and must have custody over all records and documents of the Association except those which must be kept by the treasurer S/he must have custody of the common seal of the Association and must maintain the register of the members

Chapter 8:5. The treasurer must keep the financial records including books of accounts necessary to comply with the Act and render financial statements to the Board members and others when required

Chapter 8: 6 The other five (5) members of SEAK shall be members of the Executive committee and shall contribute to the meeting of the committee so 5 office bearers and 5 other members make up the 10 member Executive Committee.

KIRIBATI SUSTAINABLE ENERGY CONSTITUTION

Chapter 8: 7. The Executive Committee shall meet as often as may be required to conduct the business of the association but not less than twice in a year

Chapter 8:8 Notice of meeting shall be by not less than 7 days' notice distributed to committee members Notice shall be in writing or other means of communication to members

Chapter 8: 9. Any members can call a special meeting if 4 members of the executive have petitioned the president that there is an urgent matter to be discussed and the president must call such meeting

Chapter 8:10. The quorum shall be 5 committee members but either the president or the vice president shall be included

Chapter 8:11 The Executive Committee can call or invite any other non-members to give Expert assistance to the board but cannot vote

Chapter 8:12 The board shall have the power to make loans from any Bank bequest donation from any company who have interested in the affairs of SEAK or any donation from Donor countries who are supporting the effect of climate change throughout the world

Chapter 8:13 Any Board members must not disclose any conflict of interest on any matters being discussed at any meeting of the board.

ARTICLE VIII: GENERAL MEETINGS OF THE ASSOCIATION

Chapter 9.1: The annual general meeting [AGM] of the association must be held once in every calendar year and not later than 30 November.

Chapter 9.2 Notice of the AGM must specify place, day and hour of meeting and must be sent to all members not less than 14 days and not more than 60 days before the meeting.

Chapter 9.3. The notice may be given to a member by mail or e-mail or other electronic means as shown in the register of members

ARTICLE IX: THE BUSINESS OF THE AGM SHALL BE;

Chapter 9.1. To confirm the minute of the preceding annual general meeting

Chapter 9.2. To receive the reports for the previous financial year;

Chapter 9.3. To receive the treasurer report and the audited financial statement for the previous financial year. Together with the financial budget for the current financial year;

Chapters 9.4. To elect the executive committee members[S].

Chapter 9.5. To appoint an auditor

Chapter 9.6. To determine the membership fees [if any] for the year and

KIRIBATI SUSTAINABLE ENERGY CONSTITUTION

Chapter 9.7 To deal with any other business that is required to be dealt with by general meeting and the association or which may conveniently be dealt with at a general meeting and which has been previously notified to members in accordance with these rules.

Chapter 9.8 Quorum at an annual general meeting shall be two third of the members present.

ARTICLE X: FEES AND SUBSCRIPTION

Chapter 10.1 A member of the association shall, upon admission to membership, pay to the association an admission fee determined by the committee.

Chapter 10.2 In addition to the amount payable under schedules fees , a member of the association shall pay to the association an annual membership determined by the committee that will be due and payable on the 1 of January of each other year.

ARTICLE XI: DISCIPLINING OF THE MEMBERS.

Chapter 11.1 Subject to given a member the right to be heard or to make written submission, the executive committee may resolve to expel a member upon a charge of conduct or misconduct detrimental to the interests of the association.

Chapter 11.2 Particular of the charge shall be communicated to the member at least one month before the meeting of the committee at which the matter will be determined.

Chapter 11.3 The determination of the executive committee shall be communicated to the member, and in the event of an adverse determination shall, subject to [7.4]below, cease to be a member 14 days after the executive committee has communicated is determination to the member.

Chapter 11.4. It shall be open to the member to appeal to the association in general meeting against the expulsion. The intention to appeal shall be communicated to the secretary of the association within 14 days after the determination of management committee to expel is upheld by the member of the association in general meeting. After the appeal has been heard by member of the association membership shall be terminated at the start of the general meeting of which the determination of the executive committee is upheld

ARTICLE XII: DISSOLUTION

Chapter 12:1. Upon the dissolution of the Association asset shall be distributed on reasonable grounds by the Board to similar organizations or revert back to Donors.

ARTICLE XIII: SEAL

Chapter 13:1 The Association shall have a common Seal with power to break; change; or renew when necessary.

ARTICLE XIII: ADOPTION

These Articles of Constitution of the Association have been duly adopted by the General Assembly of the Association held in KIRITIMATI FISH FARM board room at Ambo TARAWA today 13.../06..../23.... and in witness whereof we have hereunto subscribed our names this 13/ day of./june...2023..... to comply to Section 6 of the Society Incorporated Act 2002

Teiraoi. Tetabea	Founding member
Tamoa. Maata	Founding member
Reeree. Taubwerei	Founding member
Tamoa. Toromon	Founding member
Rouatu. Tekire	Founding member
Timon. Obeira	Founding member
Taukabwan. Tetabo	Founding member
Simon. Reiher	Founding member
Tikaua. Teriaki	Founding member
Baikia. Nauoko	Founding member
Henry. Kaake	Founding member
Utiaki. Bakateke	Founding member
Claude. Maerere	Founding member
Buibui. Tiweri	Founding member
Iotebwa. Bio	Founding member.
Bubutei. Tenangibo	Founding member
Karakaua. Teba	Founding member

Note: Mohanad AL-Ibrahemi will be a Volunteer staff for the Association