**6th PCREEE STEERING COMMITTEE (PSC) MEETING**

30th NOVEMBER 2021

MODE: VIRTUAL

**AGENDA ITEM 2 – Matters Arising from the 5th PSC Meeting Minutes**

**Purpose**

1. The purpose of this paper is to seek PSC’s endorsement on the 5th PSC Meeting Minutes

**Background**

1. The PCREEE Secretariat is hosted by the Kingdom of Tonga in Nuku’alofa. The work of the PCREEE is guided by a Steering Committee (SC) which meet at least once a year
2. The SC provides strategic guidance to the annual work plans and budgets, progress reports and financial statement of the Centre before recommending them for the approval of the SPC Executives and CRGA.
3. The 5th SC in 2020 was held virtually on 18th November 2020.
4. The SC meeting was chaired by the Director of the Tonga Department of Energy. The meeting agenda has been consistent with the previous SC meetings except for the updated contents. Meeting Minutes is attached as **Annex 1**.

**Current Status**

1. Below are matters arising from the minutes of PSC 5 and the progress with their implementation:

| **Agenda Item** | **Matters Arising** | **Actions & Progress** |
| --- | --- | --- |
| 1. Opening & Introduction |  |  |
| 1. Adoption of the 4th PSC Minutes |  |  |
| 1. PCREEE Progress Report 2020 | Unequal distribution of support among members | * Tried to promote PCREEE’s support in its 4 programme areas * Some PICs cancelled their agreed events * Recruited in-country SE Coordinators * Made national events available online for others to participate in and view |
| Webinars on accelerating investments and Energy Access & Private Financing | * Repeated webinar at Vanuatu * Partners participated in other regional events such as PRIF and FESRIP meetings |
| E-mobility and Business Plan consultations | E-mobility and BP adopted |
| Collaboration with ISA on solar mini-grids | * Drafted roadmap of SPC-ISA collaboration * Workshops on solar mini-grids |
| Production of regional awareness materials | Completed and used at host country and shared the e-versions with others |
| Signed agreement under the PSEEF for support to SuperFly of the SI | Super Fly agreement is dropped. New LoA with the Navara Savings & Credit Cooperative Society Ltd (NSCL) of Vanuatu signed. |
| 1. PCREEE Business Plan / Technical Programme | PCREEE Business Plan: 2021 – 2030 to guide the PCREEE’s Second Operational Phase: 2021- 2025 | Adopted and is currently being used. |
| 1. Institutional Structure | Change in the National Focal Institutions representatives to the PSC | Fiji, FSM/Kiribati, Tuvalu, French Polynesia & Tonga |
| Updated HR Policies by SPC | SPC continued to update its policies to cater for covid and similar events |
| 1. Financial Structure | Centralised SPC Banking System for Tonga | In operation. |
| Petty Cash | In operation and working well. |
| Asset Register | Regularly updated |
| Timely payments of PCREEE vendors | Adopted a payment tracking worksheet |
| 1. 2021 Work Programme & Budget | Approval of a budget of Euro 626,500 for 2021 | 25% delivery in July and 38% after Sept. Expecting above 80% by end of 2021. |
| Increased resource mobilisation & collaborations | Vanuatu GCF SAP for USD 10M submitted with SPC as the AE |
| 1. Update from the Global Network of Sustainable Energy Centres | New development initiatives offered through the GN-SEC:   * GN-SEC Platform for south-south and triangular cooperation * SIDS-SIDS cooperation on EV issues under GN-SEC and SIDS DOCK * Online Capacity Building Program on Sustainable Energy Solutions for SIDS in English, Spanish and Portuguese | * Platform is established but very few cooperation * Started sharing with the CCREEE on EVs but needs more * Available on-line but not fully utilised |
| 1. Other Business & Date and Venue of the next Meeting |  |  |

**Recommendations**

1. The meeting is invited to:
2. Note and endorse the 5th PSC meeting minutes.
3. Noted the progress with the implementation of matters arising from the minutes of PSC 5.

[10th November 2021]